

SUGGESTED LETTER TO BE TYPED ON YOUR LETTERHEAD

(Address to Current Agent)

I am enclosing herewith a certified copy of a Resolution of the Board of Directors adopted on _____ with respect to the termination of your services as our Agent for this Corporation's Stock.

Accordingly, it is requested that you forward to our new Agent, Sterling ETS, LLC., the following:

1. A certification of outstanding shares and reserves which you are maintaining;
2. A list of shareholders on a 6250 BPI magnetic tape, including certificate detail and a tape layout, or, if a tape is unavailable, a paper list with certificate detail;
3. A list of stop transfer orders with the reasons and replacement certificate numbers, if any, for lost certificates, and
4. Transfer sheet binders.
5. Any additional records requested by Sterling ETS, LLC.

Cancelled stock certificates should not be sent to the new Agent; but should be sent to the attention of the undersigned.

Under copy of this letter, we are instructing and authorizing our banknote company to arrange with you for the pick-up of your vault supply of unused certificates for the overprinting of the new Agent's countersignature. You should keep a working supply of certificates for your use through the termination date, at which time a certification as to the last numbers used and a cremation certificate for any certificates remaining in your possession should be sent to the new Agent.

Your cooperation in enabling the new Agent to have the above material in its possession on the date as set forth in our resolution would be greatly appreciated.

Thanking you for your cooperation and the courtesies extended to us in this matter, we remain

Very truly yours,

CC: Sterling ETS, LLC.

{Banknote Company or other entity responsible for overprinting}